

Metropolitan Historic Zoning Commission

Sunnyside in Sevier Park ☐ , 3000 Granny White Pike ☐ Nashville, TN 37204 ☐ (615) 862-7970 / 862-7974 fax

APPLICATION FOR A PRESERVATION PERMIT

- ☐ HISTORIC ZONING DISTRICT
☐ NEIGHBORHOOD CONSERVATION ZONING DISTRICT
☐ HISTORIC LANDMARK ZONING DISTRICT

PROPERTY ADDRESS _____

APPLICANT (All communication will be with the applicant for the duration of the described work.)

Name _____

Mailing Address _____

City _____ Zip code _____

E-Mail Address _____

Contact Phone _____ Fax Number _____

☐ Owner ☐ Contractor ☐ Architect ☐ Other _____

PROPERTY OWNER (If different from applicant)

Name _____

Mailing Address _____

City _____ Zip code _____

E-Mail Address _____

Contact Phone _____ Fax Number _____

DESCRIPTION OF WORK (Attachments Included: ☐ Yes ☐ No) _____

Please note: Filing Deadline for the MHZC Hearing is two (2) weeks prior to the hearing.

Any substitution or deviation from the approved work items listed on the Preservation Permit requires further review and approval by the Historic Zoning Commission **prior** to being undertaken. Accurate scale elevations, drawings, and site plans are needed for project review.

The Metropolitan Historic Zoning Commission retains copies of all materials submitted.

ESTIMATED COST OF WORK _____

SIGNATURE _____ **DATE** _____

I/We the above signed do hereby make application for a Preservation Permit (Certificate of Appropriateness) following plans and proposals to be undertaken within the boundaries of a Neighborhood Conservation Zoning District pursuant to Article IX of the Metropolitan Code.

ADDITIONAL INFORMATION TO BE SUBMITTED WITH APPLICATION

! All Applications must have documentation which clearly illustrates the proposed exterior appearance of the project

****ALL DRAWINGS AND SITE PLANS MUST BE TO SCALE****

NEW CONSTRUCTION

1. Site plan showing the entire lot from street to alley to property lines with setbacks noted.
2. Elevation drawings of each façade with dimensions and material specifications.
3. Drawings, photographs, samples, product literature manufacturer's illustrations, etc.
4. Plans showing all associated site improvements, e.g., sidewalks, lighting, pavement, etc.

DEMOLITION

1. Written description of the structure's condition and reason for demolition.
2. Photographs of structure's current condition showing all elevations and interior.
3. Describe the proposed reuse of the site, including plans of any proposed new structure.

REHABILITATION (if item is not listed please fully explain in description)

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Awning or canopy | <input type="checkbox"/> Light fixture | <input type="checkbox"/> Porch flooring | <input type="checkbox"/> Shutters |
| <input type="checkbox"/> Cleaning | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Railings | <input type="checkbox"/> Siding |
| <input type="checkbox"/> Curb Cut | <input type="checkbox"/> Masonry work | <input type="checkbox"/> Retaining wall | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Deck | <input type="checkbox"/> Mechanical system | <input type="checkbox"/> Roofing | <input type="checkbox"/> Skylights |
| <input type="checkbox"/> Door | <input type="checkbox"/> Ornamentation | <input type="checkbox"/> Satellite dish | <input type="checkbox"/> Steps |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Painting | <input type="checkbox"/> Security doors | <input type="checkbox"/> Storm doors |
| <input type="checkbox"/> General repair | <input type="checkbox"/> Paving | <input type="checkbox"/> Security windows | <input type="checkbox"/> Storm windows |
| <input type="checkbox"/> Guttering | <input type="checkbox"/> Porch columns | <input type="checkbox"/> Sidewalks | <input type="checkbox"/> Windows |

1. Check each item for which approval is requested.
2. List and describe in detail all work to be done for each item checked. Include the following:
 - a. Plans, drawings, photographs, specifications, manufacturer's literature or other.
 - b. For any landscape or site proposals, include a site plan to scale.
 - c. If material changes are proposed, include samples.

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